

## September 11, 2011 UUFCM Board Meeting - Minutes

Present: Mary Alsager, Norma Bailey, Alan Jackson, Chris Nace, Grace Rollins, Rev. Dr. Nana' Kratochvil

1. Chalice was lit and Nana' read a poem by Dick Gilbert. (7:07 PM)
2. Welcome – Norma welcomed all, this was followed by a check-in.
3. Consent agenda included minutes of the August 12 meeting – passed.
4. No treasurers report – look for one in October.
5. Worship Team –written report from Dawn (see attached), elaborated by Nana'
  - A. From the August 15 Worship Team planning retreat, topics covered included September service planning, September 25 building dedication, 2011-12 thematic worship calendar with themes for adult RE, and planning for service assistance when Dawn is on vacation.
  - B. From the September 10 Team meeting, they finalized plans for the 9/25 building dedication and made additions to the worship calendar (see attached).
6. RE – Norma presented a written report (see attached). Highlights were the work on the middle school room, the news that Raeanne Lohner and Dave Brooks (a Middle Level Education student in Norma's classes) will lead the middle school youth group, and on 9/11 an RE parent meeting had occurred. Also, OWL grades K-3 is being organized for this fall (parent meeting 9/18), and grades 4-7 will be this winter. A decision was made to purchase bean bag chairs for the middle school room. Next meeting is October 6<sup>th</sup> at 6 PM.
7. Social Action –
  - A. Norma reported on the Human Rights Steering Committee. Many meetings are taking place this week to inform various diversity groups in the community about the efforts. On Monday, September 19, at 7:30, there is a meeting at our UUFCM Center to which all are invited to further organize the community. Progress will be updated and an opportunity to go to a "Power Summit" October 14-16 in Flint will be discussed.
  - B. Our annual congregational retreat will be Saturday, October 22 from 9 – 3, with a social justice focus. The workshop will occur from 9 – 12, lunch from 12 – 1, then advocacy training and letter writing from 1 – 3.
8. Oversight Committee report –
  - A. Report from Gisela (see attached). Wi-Fi was installed, one successful Saturday work day occurred, a bulletin board and a white board were installed in the fellowship hall, and suggestions were made for mums for fall flowers for the building installation. The board authorized the purchase of a new furnace for the east end of the building and asked the oversight committee to proceed as soon as possible. Mary will serve as the board representative for the bidding process. The committee will continue researching acoustical panels.
  - B. A job description for building manager was presented (see attached) and Norma will finalize it with Tina Christie who has agreed to serve as the manager.

9. Membership Committee – report from Gisela (see attached). September has both new member orientations and there is a membership ceremony planned for early October. Nana’ noted that the new directory lists 178 people. This more closely represents the number we are actually serving.
10. Kirsten’s contract – Mary- not yet finalized.
11. Other –
  - A. The new DVD projector and screen are here. Thanks to Vicki for her efforts.
  - B. Mary and Norma met with Abby Neal, our house cleaner, and she will add about one-half hour per week to accomplish deeply clean a different section of the building each week.
  - C. Mary and Norma will continue work on the year calendar.
  - D. Vacation for Dawn – An addendum to Dawn’s contract was passed, and Norma will get that to Dawn to be signed.
  - E. September 25 celebration planning was finalized. Chris presented the menu from Bob and it was decided not to have champagne punch. Chris will get mums for the south entrance, volunteers will remove excess chairs from the west doorway and the north wall of the green room, publicity was planned, and child-care arranged.
  - F. Revisiting of committees and functions – Norma explained the confusion our proposed structure was causing, so we decided to have the board liaisons cover the 5 major committees (Administrative, Worship Team, Religious Education, Membership, and Outreach) and we will then staff the functions of each committee. Norma will present this to the congregation via e-news and a large poster.
  - G. We decided that the all-church retreat would be held on Saturday, October 22, 9-12 for the basic program, 12-1 for lunch, and 1-3 for advocacy work (perhaps letter writing). Alan, Valerie, Jim Dealing and Norma will plan the retreat.

Meeting adjourned at 9:38 PM. The next meeting will be at the UU Center at 7 PM on October 9, 2011. Respectfully submitted by Mary Alsager, substitute secretary.