

UUFCM Board of Trustees Meeting Minutes  
February 8, 2015 at 6:30 p.m.  
UU Center

UUFCM Board Covenant

As members of the UUFCM Board of Trustees, we covenant to keep the best interests of the congregation at heart and to carry out the trust placed in us as guardians of the Mission and the Principles and as stewards of the resources of our church. We commit to:

- Be prepared, present, prompt, and to participate.
- Communicate respectfully; all will be heard and we will seek consensus.
- Use discretion in communications beyond the Board.
- Support the decisions and policies of the Board.

UUFCM Mission Statement

Fueled by love, transforming our lives and our world.

Present: Scott Daigle, Dawn Daniels, David Macleod, Laura McBride, Gisela Moffit, Jennifer Prout.  
Absent: Vicki Chessin, Capalene Howse)

1. Chalice (Dawn)
2. Welcome and check in (Laura)
3. Consent Agenda – all approved
  - Minutes of January 14, 2015 Board meeting
  - Minister's Report-received
  - RE Committee Report-received
  - DRE report tabled until next month
  - Worship Team Report-received
  - Treasurer Report-received
  - Transition Task Force (TTF) Report-received
  - Social Action Report-received
  - Congregational Life Team Report-received
  - Miscellaneous Reports
  - Building Manager (Kris/Elliott & Richie)- not received
4. Discussion Agenda:
  - New business:
    1. Policy Changes: Laura and Dave proposed changes for the Building Use Policy. See attached edited version for Handbook. Scott and Gisela submitted for approval a policy and procedure for deciding whether a group or individual can use our logo or banner at public events. See attached edited version to be included in the Handbook in the blue section as Policy for Public Representation of UUFCM. Dawn drafted a proposal for Adult RE Programs (see attached edited version). Dawn will submit a form for the procedure. We will ask Kirsten to put all three policies and forms on our website.
    2. Additional discussion to the Policy for publicity of UUFCM: Social Justice Committee has promoted a T-shirt design contest. The board will decide the final T-shirt design. Gisela suggested to add \$5 or less to the cost of the T-shirt as a fundraiser.
5. Old Business:
  1. Proposed Budget: since we are running short on this year's budget by about \$ 10,000, we decided that we cannot afford to give raises this year. We had to reduce the proposed budget to \$92,450. The congregational budget meeting will be on Sunday, Feb 15<sup>th</sup>, directly after service.
  2. Transition Team Task Force. The Board thanked the TTF for another successful mini retreat. Since the group is studying the membership manual from the Muskegon church on which we based our membership structure, Gisela updated them on newer developments and initiatives we had added and provided three more current books for their research on membership related issues. There is no need for a meeting with the TTF at this time.
6. Updates/ Announcements:

1. Board tickler for February/March 2015  
The nominating committee will consist of Gisela Moffit, Scott Daigle and Susan Powers. Dawn and Laura are going to contact the staff for annual staff reports. Liaisons for each committee need to remind their committees that annual committee reports are due no later than April 1. Bylaw change to be voted on at annual meeting: Adding a one-year board member term.
2. Stewardship Updates: a.) First letter will be sent out Feb. 10. b.) Testimonials are in place and will begin Feb. 15. c.) Variety Show: Gisela will contact all people who expressed interest in performing this week. d.) Stewardship Packets to be sent out March 9. Gisela will draft a cover letter and Laura and Dave will be responsible for the financial portion. e.) Commitment Sunday will be March 22. Dawn and Annette will be working on an interactive version of the stone soup story. Laura will do the lay sermon. f.) Board members received their first letters at the meeting. This included the cover letter, the proposed budget and their pledge forms. Board members should let Dave know by **March 1<sup>st</sup>** what their pledge is for the coming year. So that we can include the Board members' commitment to our fellowship in the next mailing. G.) Laura suggested that volunteer opportunities be added to the pledge forms and a special gift donation card to the UUFCM be shared with the Sangha and Pagan groups. The Board approved both suggestions.
3. Staff Evaluations: Dawn's evaluation is completed and has been read and discussed with Dawn by Laura. Dawn's staff evaluations will be completed before the March Board meeting.
4. Religious Diversity Fair at Bovee UC Center Wednesday, Feb. 25 from 7-9 p.m. Dawn will go and welcomes 1-2 other volunteers.
5. Regional Assembly in Napierville, IL is April 17-19. \$175 Registration Fee by Mar. 16 & Room: \$89/night. Anyone interested? Tabled until next month.
6. Adjourned at 8:31 p.m.

Respectfully submitted by Annette Pratt (Sec. Pro tem)

March Items:

UUFCM Covenant/Safer Congregations-Dawn

Policy Language Changes-other sections

Discuss adding a one -year term for an additional board member

Discuss mission statement