

UUFCM Board of Trustees Meeting Minutes
November 8, 2015 at 6:30 p.m.
UU Center

UUFCM Board Covenant

As members of the UUFCM Board of Trustees, we covenant to keep the best interests of the congregation at heart and to carry out the trust placed in us as guardians of the Mission and the Principles and as stewards of the resources of our church. We commit to:

- Be prepared, present, prompt, and to participate.
- Communicate respectfully; all will be heard and we will seek consensus.
- Use discretion in communications beyond the Board.
- Support the decisions and policies of the Board.

UUFCM Mission Statement: To be a religious community guided by love transforming our lives and our world.

Present: Annette Pratt, Laura McBride, David Macleod, Scott Daigle, Vicki Chessin, and Dawn Daniel

1. **Light Chalice** at 6:48 pm – Dawn shared a reading by Ann Hillman from Life Prayers.
2. **Welcome** and check in -
3. **Consent Agenda**
 - Minutes of October 11, 2015 Board meeting received
 - Minutes from May 2015 Annual Meeting Minutes received
 - Treasurer Report received – current balance in checking account = \$22,600 plus \$400 for Camfed
 - Social Justice Coordinating Team Report received – Social justice fund raiser for MUUSJN planned for Saturday, January 30 '16
 - RE Team Report – Roze said she is trying to figure out how to do more fundraising for Camfed.
 - Worship Team Report – no interval meeting
 - Minister's Report received
 - Congregational Life Ministry Report received – Gisela has planned a review of our approach to welcoming newcomers for all on Sat., November 14 from 10-11:30AM
4. **Discussion Agenda:**
 - New business:
 1. Possible New Board Member: Janis Shinn has agreed to fill the second year of the two year term on the Board vacated by Capalene Howse. We will nominate and vote on Janis Shinn at the next Fellowship Life Meeting on Sunday November 15. Notice has been placed in the E-news.
 2. Social Justice Committee plans to raise money for MUUSJN to fight the "Religious Freedom Act" with an event on Saturday January 30.
5. **Old Business:**
 1. Copyright Policy: Worship Team is looking into it.
 2. Safe Congregation TF (handout provided) – the draft policies were presented and discussed in detail with excellent input from all – revised version will be circulated for from review by all board members and possibly finalized at the next meeting. Tasks assigned.

3. Covenant TF. – deferred to next meeting.

6. Updates/ Announcements:

1. Board tickler for November: 1) in December the treasurer will send pledge status summaries to all as of November 30 to encourage year-end planning.
 - 2) Place on the December agenda: Board will prepare requests for budget needs for 2016-17 Budget to submit to the Finance Team.
 - 3) Liaisons need to make their Teams and Committees aware of need to prepare budget plans and request to be submitted to Treasurer by no later than December 30.
 - 4). Board should be working on Salary Package reviews for employees to be submitted to Finance Team by Dec. 15.
 - 5) Finalize plans for Harvest Feast - done
 - 6) Initiate plans for Holiday Tea – Laura has set the date for December 13 and work team already established.
 - 7) Request Stewardship Chair begin developing Annual Stewardship plans.
 - 8) Set semi-annual meeting with employees for mid-year evaluation that are to be done in late November or early December – before the Dec. Board meeting.
2. Board Tickler for December : 1) Remind all concerned that ALL Budget requests are due to David Macleod for the Finance Team by Dec. 30. Stewardship chair presents plans.
 - 2) Finalize the Board's budget requests to submit to the Finance Team.
 - 3) Set a date in February for the congregational budget hearing.
 - 4) Stewardship Chair presents progress report on stewardship drive plans. - Laura
 - 5) Finance Team reviews insurance coverage on the building, contents and grounds.
 - 6) Remind the Treasurer that the second quarterly finance report is due at the January meeting.
 - 7) Decide topic for fellowship life meeting
 - 8) Get CMU schedule of events for MLK Jr Day. – Norma does this.
3. Fellowship Life Meeting Topic for Sunday, November 15: Congregational vote on adding Janis Shinn to the board and Norma is going to talk about the Justice Party plans.
4. Restoration House Cabinet has been ordered. Coming Tuesday,

Adjourned at 8:26 PM.

Next Board meeting will be Sunday, December 13 (Holiday Tea after service also) at 6:30 PM at the UU Center.

Submitted by Vicki Chessin, secretary