

UUFCM Board of Trustees Meeting Minutes

January 10, 2016 at 2:00 p.m.

UU Center

UUFCM Mission Statement: To be a religious community guided by love transforming our lives and our world.

Present: Annette Pratt, Laura McBride, David Macleod, Janis Shinn, Carol Rard (via internet), Scott Daigle, Vicki Chessin, Dawn Daniels in Richmond (via internet)

1. Lighted the Chalice (Annette) – no reading, but cupcakes for Janis' birthday
2. Welcome and check in – ice and snow
3. Consent Agenda: All submitted minutes were accepted - with no Board action required
 - Minutes of December 13, 2015 Board meeting - received
 - Treasurer Report – received.
 - Social Justice Coordinating Team Report - received
 - DRE Report - received
 - Worship Team Report – no meeting
 - Minister's Report - received
 - Congregational Life Ministry Report - received
4. Discussion Agenda:
 - New business:
 1. Proposed Budget from the finance committee was presented by David and discussed. Discussed altering the reimbursement process within the teams by adding a standing line item to each team agenda to remind team chairs to have members submit info to Team Leader re expenses so each team can keep track of their own expenses for future planning. Dave will continue to receive the receipts and requests for reimbursement as he has in the past. It was moved, seconded and approved that the proposed budget be accepted with proposed changes. Board will consider Dawn's salary and benefits at Feb 14.meeting.
 2. Minister Evaluation. – Based on the form used for prior year's evaluation considered each line and completed as a group. Annette will circulate her notes from the discussion to others for consideration and feedback before sharing with Dawn.
 3. Janis presented Gisela's request that birth dates (without the year of birth) be added to the upcoming directory. – The Board recommends she ask for birth dates for inclusion on a Birthday Calendar (minus the year of birth) kept posted on the Fellowship Life board in the social hall without posting dates in the directory.
5. Old Business:
 1. Safe Congregations – Vicki will host an AED and emergency protocol training for folks who wish to attend after service one Sunday soon.
 2. Stewardship Leader's Report – discussed. Testimonials needed. Opening event will be a Cabaret, plans are underway. Timetable presented.
 3. Staff Evaluations – pended until Dawn's return from seminary intensive.
6. Updates/ Announcements:
 1. Mid Regional Conference is April 29 - May1, 2016 in St. Paul, MN. Dawn and Annette plan to go and anyone else who wishes to are invited.
 2. GA is June 22-26 in Columbus, OH. – Suggested we pay for the registration fee for those who wish to go – up to the early-bird level. Other support depends on the demand for registration dollars versus our remaining funds.

3. Wheelchair for Building use is requested – we will post a “wish” for a used, collapsible chair to the congregation.
4. Board tickler for January
 - Address bylaws changes, if any, for May – none
 - Stewardship chair presents plan – has handed out time table
 - Finance Team presented the budget - above (budget hearing for congregation in Feb.)
 - Membership Chair provided the count for UUA and region – send in Fair Share.
 - Membership Chair prepares an update for our director in paper and on line.- Gisela
 - Treasurer sends out statements for tax purposes for 2015 donations. – done
 - Decide topic for Fellowship Life meeting Sunday January 17. – Done – see below.
 - April 29 – May 1 Dawn is going and Annette. UUA GA in Columbus on June 22 – 26.
5. Board tickler for February:
 - Hold Congregational hearing on the budget in place of Fellowship Life Meeting on Feb. 21.
 - Remind liaisons to tell team chairs to do annual reports and turn them in to the Liaison by April 1 for inclusion in the Annual Report to the congregation – published for May Annual Meeting.
 - Stewardship Chair presents final plan to Board for stewardship drive and confirms date for Celebration Stewardship Sunday. – Laura will do.
 - Form nominating team consisting of past-president (chair) Laura McBride and one additional Board member and one non-board member. Board asked Janis to accept board position and she agreed. One non-board member is needed. Looking for someone who knows old and new members. Laura will ask Gisela Moffit and or Jim Dealing. The vacant positions this year are for President-elect, Treasurer, a 2 year member-at-large and a 1 year position. The nominating task force will generate a list of potential Board Members for current and future vacant positions and future leadership development.
 - Review dates of relevant upcoming plans for CMU calendar of events for Women’s History month and Asian Pacific Heritage month as well as interfaith social justice actions, Black Lives Matter, etc. Affirming religious freedom program will be Wed Jan 20 7-9 pm at library annex. RFRAs ... why we should care
6. Fellowship Life Meeting Topic for January 17: Introduce the questions about which the UUA is asking for input/support for study at the General Assembly. Dawn will introduce the next common book for read and study. (The New Jim Crow)

Adjourned at 4:55 PM.

Next Board Meeting will be Sunday, February 14, 2016 at 6:30 PM at UU Center.

Respectfully submitted by Vicki Chessin