

UUFCM Board of Trustees Meeting Minutes  
February 14, 2016 at 6:30 p.m.

UUFCM Board Covenant

As members of the UUFCM Board of Trustees, we covenant to keep the best interests of the congregation at heart and to carry out the trust placed in us as guardians of the Mission and the Principles and as stewards of the resources of our church. We commit to:

- Be prepared, present, prompt, and to participate.
- Communicate respectfully; all will be heard and we will seek consensus.
- Use discretion in communications beyond the Board.
- Support the decisions and policies of the Board.

UUFCM Mission Statement: To be a religious community guided by love transforming our lives and our world.

Present: Annette Pratt, Laura McBride, Scott Daigle, David Macleod, Janis Shinn, Vicki Chessin, Dawn Daniels (absent: Carol Rard)

1. Light Chalice and Dawn read from “Transformational Leadership”
2. Welcome and check in
3. Consent Agenda: passed with no action required.
  - Minutes of January 10, 2016 Board meeting-received
  - Treasurer Report –received – we are solvent
  - Social Justice Coordinating – None Norma gone.
  - RE committee – winter camping trip held due to too cold.
  - Congregational Life Ministry Report - received
4. Discussion Agenda:
  1. Minister’s Report – a) reported on the concept of a “**caring ministry**” –with a designated “calling team” of people who call to express concern for those who have not been present lately – Dawn will present it to the Congregational Life Team. B) Met with Susan Powers and Kirsten Keaton to discuss improvements in our use of **social media**. Susan volunteered to help move our social media onto multiple platforms. She has offered to open a twitter account. The Board gratefully accepts Susan’s offer to help us freshen our Facebook page and start to tweet. We will ask Susan to teach us about Twitter. C) **Pathway to Membership** restructuring is going well: the introductory session is being held every fourth Sunday of a month, called “Welcome to UU” is well received. The second session, “Pathway to Membership” discusses how to become a member and what is expected of membership. 5 people attended the first one and they may all join. D) Dawn wants to clarify a list of events at which **Board Member attendance** is needed. She strongly requests all board members attend: in addition to all Board Meetings, the new member In-gathering Sundays to witness the signing of the book, the Annual Congregational Business Meeting when the budget is voted upon and Board members are elected, and the Annual Commissioning Ceremony of the Board that will be held yearly at the water service in the fall. E) Dawn proposed and the Board supports an **All Congregation Retreat** to be held Saturday April 9, 2016 at the UU Center 9 AM - 2 PM to explore in depth our position in regards to the Black Lives Matter/racial justice movement.

- Worship Team Report – A.) Dates are set for the **group discussions of “The New Jim Crow” on March 6 and March 13** to be held at the UU Center in the Sanctuary following service ~11:45. B.) The worship team asks that Fellowship Life meetings not happen immediately after service. Members find it detracts from the experience of worship and it is likely it makes visitors uncomfortable. The WT suggests people be instructed to take 10 minutes and return to the Sanctuary for the meeting. C.) Owning the hymnal supplement allows us to project the lyrics without copyright infringement making it unlikely we need music licensing at this time.
- 2. Congregational Retreat
- 5. Old Business:
  1. Safe Congregation Task Force update - Vicki will demo **BLS and AED after church on Sunday, April 10** to make people aware we have an AED. It is unknown if Carol has had the safety inspection done yet.
  2. Covenant Task Force updates
  3. Stewardship – Plans for the Cabaret are coming well. The Proposed 2016-2017 Budget will be presented to the congregations for discussion on Sunday Feb. 21 and Dave will field the questions.
  4. Staff Evaluations – Annette discussed Dawn’s evaluation with her and Dawn did performance evaluations with our other employees.
  5. Proposed Budget – Reviewed once again –to be presented on Feb 21 at Fellowship Life Meeting.
  6. Mid Regional Conference is April 29-May 1st in St. Paul, MN.
  7. GA is June 22-26th in Columbus, OH. Discounted sign up is March 1 – April 30 @ \$350 fee.
  8. A wheelchair for use in the building has been donated by Christopher Harvey. Thank you, Chris.
  9. New banner plans. – Preferred designs for the flaming chalice was discussed. Vicki will provide an updated example to use as a starting point.
  10. Date for BLS and AED Training - April 10.
- 6. Updates/ Announcements:
  1. Board tickler for...
    - February: a.) Hold congregational hearing at Fellowship Life - scheduled
    - b.) Remind liaisons to tell chairs to do annual reports by April 1 - done
    - c.) Stewardship chair presents final plan: date for Stewardship Sunday
    - d.) Review the list of potential Board members Janis will be nominated for the 2 yr. Brigitte Bechtold is willing to be nominated for the 1year trustee at large position. Chris Bailey is willing to be treasurer but requests a co-treasurer –who could take the plate collection weekly, make the deposits and track the pledges. This person’s responsibilities would include mailing the pledge statements three times a year for personal planning and tax statements. Chris would be responsible for everything else – payables, obtain and pay insurances, convene the Finance Task Force and lead the development of the next years proposed budget. He would also do the Tax filings and general accounting. The Board agrees this is a logical split in responsibilities that will make it somewhat more manageable. It may or may not need further clarification in the bylaws or be supported by the change last year that created a co-treasurer position.
  - March: a.) make any needed budget adaptations.

- b.) Remind liaisons of need for team annual reports by April 1
- c.) Plan annual meeting agenda to include: budget vote, Board election, annual team reports, recruit new members to working teams for the coming year. Recognition of all volunteers and any special awards.
- d.) Nominating Team report due for candidates,
- e.) Decide topic for fellowship life meeting.
- f.) GA plans,
- g.) Calendar for Pride Week- it was proposed that we drop CMU calendar plans from our tickler given the task has gone to the Social Justice Team. Norma Bailey is currently coordinating that info with Kirsten Keaton, our Adm. Assistant.

2. Fellowship Life Meeting Topic: February 21, 2016 = Budget Hearing and GA Dates

Adjourned at 8:55 pm.

Next meeting will be Sunday, March 13, 2016 at 6:30 PM at the UU Center.

Respectfully submitted by Vick Chessin, secretary

**Summary of important dates:**

Feb 20: Cabaret launches the Stewardship Drive

Feb 21: Fellowship Life Meeting about Proposed Budget and upcoming GA dates

March 1 early registration for GA begins @ \$350

March 6: First group discussion of “The New Jim Crow”

March 13: Second group discussion of “The New Jim Crow”  
and the next Board Meeting @ 6:30 pm

March 20: Celebration Sunday (pledge Sunday) followed by Fellowship Life Meeting:

April 10: BLS and AED use after service – Vicki Chessin

April 9: All Congregation Retreat: our position on the Black Lives Matter/racial justice 9A-2P

April 17: Fellowship Life Meeting:

April 29 –May 1: UUA Mid Regional Conference in St. Paul, MN.

April 30 early registration for GA ends @ \$350 fee

June 22-26<sup>th</sup>: UUA General Assembly in Columbus, OH.