

Agenda UUFCM Board of Trustees Meeting
April 10, 2016 at 6:30 p.m.
UU Center

UUFCM Board Covenant

As members of the UUFCM Board of Trustees, we covenant to keep the best interests of the congregation at heart and to carry out the trust placed in us as guardians of the Mission and the Principles and as stewards of the resources of our church. We commit to:

- Be prepared, present, prompt, and to participate.
- Communicate respectfully; all will be heard and we will seek consensus.
- Use discretion in communications beyond the Board.
- Support the decisions and policies of the Board.

UUFCM Mission Statement: To be a religious community guided by love transforming our lives and our world.

Present: Annette Pratt, Laura McBride, Janis Shinn and Scott Daigle,
Dawn Daniels, Carol Rard and Vicki Chessin via skype, (absent David Macleod)

1. Light Chalice -
2. Welcome and check in
3. Consent Agenda
 - Minutes of March 13, 2016 Board meeting - received
 - Treasurer Report - received
 - Social Justice Coordinating Team Report - received
 - RE Team Report - received
 - Minister's Report - received
 - Worship Team Report has not met since last meeting
 - Congregational Life Ministry Report - received

Accepted as presented – No action required.

4. Discussion Agenda:

New business:

1. Gisela requests the Mt Pleasant Citizens' Climate Lobby use our building rent free on Monday, April 25 at 7:30 PM for a speaker, Jose Perez Vasquez. He is a grower for Higher Ground Coffee, and will speak on the climate change effects on his crop. This event is consistent with our mission. The Board approved use of the building rent free. Annette will inform Gisela and include notice of the event in our E-newsletter.
2. RE Team Proposal – Norma Bailey presented the RE Team's proposal. – Attached.
 - A) From April 1 – April 31 Anna VanArsdale Hoot will be serving as our RE Director for the same monthlt salary we paid Roze = \$600 per month.
 - B) Anna will also establish and staff a plan for the month of May before she leaves on May 6 for which she would be paid \$100.
 - C) Norma Bailey will establish and staff a plan for the summer months, June through August for one month's DRE Salary. Donations will be solicited to finance expenses of the summer program if needed.
 - D) The RE Team further recommends we hire Anna VanArsdale Hoot to serve the capacity of ¼ time RE Director beginning September 2016 through May 2017.
 - E) The RE Team will reexamine the RE program and utilize time and activity data logs that Anna will keep by February to allow planning and adjust the RE request for the budget proposal process for 2017-2018.

- F) Regarding Roze Bentley's departure: Norma will write an announcement for the E-newsletter regarding Roze leaving and Anna assuming that role. Donations from the Board and the RE Team will be used to purchase a family oriented gift for Roze to be presented at the Annual Meeting.

The above was discussed and a vote of support cast by the Board. The year 2016-2017 will be a year to study the effects of the current Youth RE approach and reassess the entire program.

3. Contract for Anna VanArsdale Hoot – Annette will create and execute a contract for the interim position of RE Director with Anna for April 1, 2016 through May 6, 2016 for \$700.
 4. RE Director Contract: Anna VanArsdale Hoot will be offered a contract for ¼ time RE Director from September 1, 2016 through May 31, 2017 at a monthly salary no less than \$600 (exact amount dependent on passage of next year's budget May 15). The Board's expectations will be defined for implementation and staffing a quality Youth RE program as well as ongoing documentation of her time to provide the RE Team data for future needs planning.
 5. Banner Discussion – Vicki – The Board is in agreement with the proposed banner with the minor arrangement shifts discussed. The current chalice logo will be used. The banner will be ready for use by the Highland Festival Parade. A future design for a new logo unique to this congregation will be considered over the next year.
 6. Annual Board Retreat: tentatively the date will be July 30, 2016 pending response from Board members-to-be. Dawn has offered her home as the venue.
5. Old Business:
1. Building Repairs Policy and Protocol: Laura met with Kris Los, our building manager, and Gisela Moffit, rental manager, to establish a policy for necessary repairs and maintenance of the building and grounds. They propose the Building manager be authorized to expend amounts necessary for repairs and maintenance up to \$500 per occurrence without board approval. This was approved by the Board.
The Building Manager will also have a designated Board liaison with whom to communicate regarding the expenses and decisions with which she wants input. There is a recognition that some repairs are urgent and cannot be delayed, while others can be delayed and discussed.
How to handle Restoration House responsibilities for maintenance and repairs, both emergency and nonemergency, will be clarified with a representative from Restoration House. Laura will report on that communication in her next Congregation Life Ministry report
 2. Endowment and Legacy Discussion – Vicki reported that the UUA Endowment Fund is large, well established, clear and would meet our needs. The priorities for their investments include active promotion of UU Principles. The fees total less than 1.5%. It requires an initial \$10,000 investment. As the Board expressed interest in moving forward, Vicki will provide more information on the mechanics as well as provide a format for discussion about decisions and priorities that to be decided.
 3. Congregational Retreat Planning – Dawn needs help with meal planning. Laura and Annette will each make a large pot of soup. Dawn will Email more about the agenda and any help other she would like.
 4. Nominations - President elect: position is open Treasurer: Chris Bailey/Ricky Courlander as assistant Trustee: 2 year position: Janis Shinn Trustee: 1 year position: Brigitte Bechtold
 5. Stewardship outcome and Budget adjustment – deferred to next Board meeting.

6. Mid Regional Conference is April 29-May 1st in St. Paul, MN. The conference can be live-streamed and Dawn will communicate about key note addresses that are being streamed and may be of interest.
7. UUA General Assembly is June 22-26th in Columbus, OH. – Early Registration for \$350 must be paid by April 30. Beginning May 1 the registration will cost \$405. See the web site for ways to prepare.
6. Updates/ Announcements:
 1. Board tickler for April –a) treasurer sends notes to those who have made no donation of record for they year, b) finalize plans for Annual Meeting (Not all teams have submitted their reports for the Annual Report. Plans for recognition? Budget vote) c) Send official Email announcement of the Annual Meeting – must go out at least 7 days prior by separate Email d) change the door code and inform appropriate people (board, employees, committee chairs, and other special functions leaders) – will be done May 3, 2016 (0202) e) select Fellowship Life Meeting topic(s): see below.
Board tickler for May: a) receive Stewardship final report and make any necessary adjustments to the proposed budget. b) Finalize plans for Annual Meeting on May 15. C) Authorize delegates to the General Assembly. D) Invite new Board members to the June Board meeting. E) Treasurer sends out statements re outstanding pledge balances. F) Fellowship Life Meeting is replaced by the Annual Congregational Business Meeting on Sunday May 15, 2016. Agenda for the meeting goes in the Annual Report. Annette needs to get last year's report as a template.
 2. Fellowship Life Meeting Topics for April 17, 2016: announce the planned Work Day in May, explain the Congregational Retreat on May 30, 2016, discuss the changes in RE leadership. Encourage General Assembly 2016 registration due by April 30 while available at the lower rate.
 3. Dawn brought up the July 10-16 UU MWLS (MidWest Leadership School) which provides “amazing training” if anyone would want to go. It will be in Beloit, Wisconsin and the deadline for registration is May 15. Cost = \$590. The Board might consider supporting someone with fund raising. Dawn will include a notice in the E-newsletter

Adjourned at 7:57 PM.

Next Board Meeting is May 1, 2016 at 6:30 PM at the UU Center.

Respectfully submitted by Vicki Chessin, secretary