

UUFCM Board of Trustees
Minutes

July 9, 2017

Present: Mary Alsager, Chris Bailey, Norma Bailey, Ethan Kolek, Laura McBride, Janice Shinn, Brigitte Bechtold (recording)

Not Present: Joyce Henricks

The meeting came to order at 6:34 pm

1. Chalice Lighting-Norma
2. Welcome and check in
3. Consent Agenda - no action needed – approved as presented
 - a. Minutes of June 11, 2017 Board meeting-rec'd
 - b. Treasurer Report-see below
 - c. Social Justice Coordinating Team Report-rec'd
 - d. RE Team Report-didn't meet this month
 - e. Minister's Report-no report this month
 - f. Worship Team Report-no report this month
 - g. Congregational Life Ministry Team Report-did not meet in July.
4. Discussion Agenda-
New business:
 - a. New board member welcome
 - i. Mary and Ethan were welcomed to the board.
 - b. Treasurer's Time-Chris
 - i. The bank statement and the quarterly report were distributed. The treasurer's report focused on the status of the endowment fund; contracts; insurance quotes (not received); and the expected budget surplus for 2017-2018.
 - ii. Discussed the quarterly report as distributed. Discussion. Suggestion that Scrip should be under leadership training money. Building expenses are at 87% because we always include funding for unforeseen contingencies which we haven't had this year.
 - c. Establish liaisons for the various teams
Brigitte will be liaison for the Worship Team, Mary Alsager for the Congregational Life Ministry Team, Janis for the Social Justice Coordinating Team, and Ethan for the RE Team.
 - d. Plan Board retreat on August 18 with consultant-Norma.

Barbara Weber from the MidAmerica Region office will facilitate the retreat to engage in visioning and strategic planning. All Board members and the minister will attend. Chris will pay the invoice for \$425 (\$300 for consultation and \$125 for travel equalization). Norma will arrange a homestay with either the Moffits or the Dealings.

Schedule for retreat with Barb Weber

| | |
|------------|--|
| 9:00-9:15 | Coffee and doughnuts |
| 9:15-12:15 | Barb facilitating |
| 12:15-1:00 | Lunch (each Board member will bring items) |
| 1:00-4:00 | Barb facilitating |

5. Old business:

- a. Building and Liability Insurance – Chris will follow up with our current insurance company to see if more coverage is recommended.
- b. Menard gift card for Marc Reohr-Norma
\$200 Menard's gift card will be presented to him upon his return to Michigan.
- c. Report from Brigitte regarding GA
- d. Plan for profit from garage sale-Norma (\$2,110.79 was raised).
Terrie Robbie and James Hatcher will be asked to get the estimate for the door as well as get bids to renovate the front porch as needed.
- e. DRE discussion with Anna, Norma and Dawn-Norma
Dawn and Norma met with Anna to discuss her job description and how she has been spending hours. Since Anna hasn't been putting in (on average) 40 hours a month, the job description was reviewed and revised to better describe the needs of the position and will be presented to the RE team and then to the Board. After the Board retreat on August 18, we'll know more clearly what our expectations are for our RE program, and then Anna can decide if she wishes to take the position on those terms. Thus, the DRE contract will be written after the retreat as Anna is still contracted until August 31, 2017.
- f. Tech and AV Needs-Laura
 - i. Laura will reach out to Aaron about feasibility and cost of installing a speaker in the nursery or the fellowship hall and a camera in the sanctuary. We also need to establish a technology team (4-5 trained) people who know how to utilize the large monitor in the sanctuary.
- g. Team to prioritize congregation's suggestions-Laura
 - i. Terrie Robbie, James Hatcher, and Tom Moffit have agreed to serve on this team.
- h. Endowment fund status-Chris
 - i. Chris will finalize the paperwork and get needed signatures by the end of July.

6. Updates/Announcements-

- a. Board tickler for July & August
The website needs updating. Next month we'll assign people to various parts.
August: we need to know plans and goals for the teams
- b. Dawn's and Kirsten's contracts have been signed; Anna's will be rewritten after the Board retreat on August 18.
- c. Plan Fellowship Life meeting

Information about Board retreat; let congregation know who the four teams are and their liaisons; information about the door replacement (if ready); Board picture will be taken at the retreat.
- d. Reminder – Friday, August 18 retreat all day, 9-4
- e. Reminder – next Board meeting, Sunday, August 20, 6:30

Meeting adjourned at 8:28 pm.
Respectfully submitted,
Brigitte Bechtold, Secretary