

UUFCM Board of Trustees Agenda
November 12, 2017
DRAFT

Present: Janis Shinn, Chris Bailey, Laura Bailey, Dawn Daniels, Mary Alsager, Brigitte Bechtold (recording)

The meeting came to order at 6:38 pm.

UUFCM Board Covenant

As members of the UUFCM Board of Trustees, we covenant to keep the best interests of the congregation at heart and to carry out the trust placed in us as guardians of the Mission and the Principles and as stewards of the resources of our church. We commit to:

- Be prompt, prepared, present, and to participate.
- Communicate respectfully; all will be heard and we will seek consensus.
- Use discretion in communications beyond the Board.
- Support the decisions and policies of the Board.

UUFCM Mission Statement: To be a religious community guided by love transforming our lives and our world.

1. Chalice Lighting
2. Welcome and check in
3. Consent Agenda- moved Alsager/Shinn to accept-unanimous
 - a. Minutes of October 8 and 15, 2017 Board meeting-rec'd
 - b. Treasurer Report-see below
 - c. Social Justice Coordinating Team Report-rec'd
 - d. RE Team Report-rec'd
 - e. Minister's Report-rec'd
 - f. Congregational Life Ministry Team Report

4. Discussion Agenda-

New business:

- a. Treasurer's Time
 - i. Chris: Discussion of snow removal, RE director time, and child care expenses.
Agreed: Treasurer sends out donation statements as reminders. This will be added to the November tickler. They should be handed out ideally next week and definitely by the end of November. Mail should go out no later than the first week of December.
- b. Talking points and lists for attendance issue
Discussion led by Norma
- c. Board's budget request for Finance Team
Requests come from team via liaisons and are submitted to Chris. These should be turned in by December 15.
- d. Salary packages for Finance Team
Norma: we need to talk about this by our December 10 meeting. This includes both salary and benefit packages.

- e. Mid-year evaluations of employees
 - i. Norma: The tickler says that the appointments for the midyear evaluations need to be done before the December board Meeting. Dawn is the supervisor of Kirsten and Anna, so she has to do this. Norma proposes to review Dawn's evaluation (relative to what we had asked). This has to be done before the January BOT meeting. Norma will pull last year's evaluations of Dawn, and then we can look at that. Norma will try to get this to us ahead of the meeting.

5. Old business:

- a. Congregational retreat in January:
 - i. Norma: We announced January 20 as the date. We need to discuss what we want this retreat to be. We do not want to replicate the work done during the mission work.

Dawn mentioned a webinar: "The death of Sunday School and the Future of Faith Formation."

Norma: in summary, we are looking at community building, eg UUFCM's role in people's life.

Norma suggested that she and Laura come up with a tentative plan by the next meeting. Consensus.

- b. Wifi and Ethernet in the sanctuary-Dawn
 - i. Dawn talked to Aaron this morning. Materials are being ordered. Don't have an exact date yet.
- c. Adult RE-Norma
- d. Building repairs and renovations-Norma
 - i. Updates provided by Norma. Laura and Kris will follow up on the issue of a new door. Mark needs to take exact measurements. The lock will be moved to the back door and a different installed at the new front door. Norma will check with Tom Moffit about the soil and the hose. Norma will also pull the garden.
- e. Memorial tree-Laura
 - i. Laura will follow up on the idea of a metal tree with memorial leaves. Janis: we looked at several options last weekend.
- f. Small group ministry-Dawn
 - i. Dawn: We sent an invitation to a test group. More than 2/3 were not able to meet.
- g. Team reviews of website sections
 - CLMT done; Social Justice is done; Worship is done. Dawn will double-check. RE is not yet done.

6. Updates/Announcements-

- a. Holiday Tea – work team. This has been set up by the CLMT
 - b. Board tickler for November & December: The BOT looked at this.
Agreed to improve the tickler item as follows: **"Finance team ascertains if review of insurance coverage on buildings and grounds is needed."** Agreed.
 - c. Plan Fellowship Life meeting for November – Announcement about the Peace Pole, January 20 congregational retreat, Social Justice survey; Dawn will hold a transgender vigil.
 - i. Dawn mentioned the message taped to our front door. "It is OK to be white"
Norma will find a way to incorporate this in the meeting in an expedient fashion.
- Church safety issue. **Can we put this on the agenda for December? Agreed.**
- ii. This will be next Sunday, prior to the dinner
 - d. Reminder – next Board meeting, Sunday, December 10

Meeting adjourned at 8:12 pm.