



# Director of Religious Education Wanted

The Unitarian Universalist Fellowship of Central Michigan is seeking a qualified quarter-time Director of Religious Education (DRE) for the Religious Education (RE) Program. This position offers valuable experience in working with children of all ages, lesson planning, event organizing, and program management.

## **Responsibilities include:**

1. Supervising and working with children of all ages.
2. Developing/teaching weekly religious education lessons for children in 1<sup>st</sup> through 6<sup>th</sup> grade based off curricula materials.
3. Organizing monthly children's events.
4. Recruiting/supervising staff and volunteers for RE lessons and nursery childcare.
5. Maintaining RE Program files, records, library, and supplies.
6. Communicating with families and congregation members concerning the RE Program.
7. Working closely with various Fellowship teams to support religious education and a healthy religious community.
8. Affirming, understanding, and promoting Unitarian Universalist principles and sources.

## **Requirements/Desired Skills**

1. Applicants must be dependable and capable of keeping track of their own schedule.
2. Applicants must be able to pass a background screening.
3. Applicants are not required to be Unitarian Universalists.
4. Experience working with lesson plans is a plus.
5. Comfort in using conference-call applications like Zoom or Webex is a plus.
6. CPR and First Aid certifications are preferred.

**Term:** This position requires a minimum 2-year commitment during the academic year beginning fall 2020; summer schedules are open to modification.

**Hours:** Successful applicants will work 15-30 hours every month; Sunday mornings are required.

**Pay:** \$20 per hour, up to \$600 per month, up to \$6,000 per year, no benefits.

**Contact:** Applicants can send in their resume, cover letter, and three references to Mel Bailey at [baile2mm@cmich.edu](mailto:baile2mm@cmich.edu) for a more detailed job description.