

UUFCM Board Meeting Minutes
March 13, 2022

Present: Norma Bailey, Cynthia Damer, Jennifer Davis, Drew Frantz, Guy Newland, Stacey Pattison, Jodi Fisher, Terrie Robbie

1. Chalice Lighting—Norma
2. Check in and welcome
3. The minutes of the February 13, 2022 were approved (moved by Jennifer and seconded by Stacey).
4. Treasurer's time - Andrea Prout asked to be paid up front yearly. Jennifer moved and Stacey seconded that we pay Andrea Prout for work that is done, not up front. The motion passed 4-3.
5. Reports
 - a. Minister's report
 - i. We discussed problems with the sound this week in worship; Drew will find a time to troubleshoot before next service.
 - ii. Drew would like to meet with Jennifer, Terrie, and Norma about benefits and will set up meeting.
 - iii. Drew suggested we purchase an outdoor speaker for picnic, vigils, Christmas Eve, etc.; Terrie will ask about the one they use at her school.
 - b. Worship Team report- no discussion
 - c. Coordinating Team report – no discussion
 - d. Youth RE Team report
 - i. Norma asked about book purchases. Cynthia will follow up with Youth RE Team.
 - ii. Today was a big day for RE Team- first in-person RE!
 - e. Building, Grounds and Safety Team report – no discussion
 - f. Social Justice Coordinating Team report- no discussion
 - g. Communications Coordinating Team report – no discussion
 - h. Adult RE Committee report- no discussion
 - i. Shared Ministry Team report – no discussion
 - j. Corona Virus Task Force report – see New Business
5. Old Business
 - a. Follow-up from congregation survey about activities/events (Elaine and Drew)
 - i. Elaine presented survey information to Fellowship Life Coordinating Team.
 - ii. We will ask Elaine to present new survey data to Board next month.
 - b. Revisit Edward Jones Calvert Fund decision (Guy) - postponed
 - c. Plan to utilize results from January 22 retreat
 - i. Result of the retreat were compiled and distributed.
 - ii. A call was put out for people to form an anti-racism group; four people volunteered.
 1. Debbie Reid
 2. Annette Pratt
 3. Jacqui Pridgeon
 4. Norma Bailey
 - iii. Adult RE committee is already looking at organizing anti-racism events.
 - d. Modification of Building Team request for approval of bid for front doors
 - i. Law requires that the sanctuary doors open out and that they be handicap accessible doors.
 - ii. Need to make another motion for a revised bid (\$3981) to make door handicap accessible.
 - iii. Terrie asked about the stairs if someone is in a wheelchair; Jodi suggested that we check with ADA to make sure we are compliant.
 - iv. Guy moved and Stacey seconded to approve the revised bid for the new doors. The motion passed 7-0.
 - e. Update on Stewardship Drive (Guy)
 - i. Stewardship materials have been prepared and will be mailed out this week.
 - ii. Kirsten will update the website with new stewardship materials.

- iii. First testimonial will be March 20th and for the next three Sundays.
 - iv. Norma Bailey emailed Lane Powell. She responded that she will send \$16,000 donation for 21-22. She responded that she'd like to pledge \$10,000 for 22-23 and reduce that amount over time.
 - v. Drew asked that we discuss his role in stewardship. He indicated that he was the best person to have conversations with people about donations. Guy moved and Jennifer seconded that the treasurer give the minister a list of the pledge amounts each year. The motion passed 7-0.
- f. Follow-up for technical assistant
 - i. Drew hired technical assistant Claire Lester. Claire is a CMU student and was hired for 3-4 hours a week at \$15/hr.
 - ii. Drew will meet with Terrie to figure out how to get Claire paid.
- g. MidAmerica Regional Assembly April 30
 - i. Guy moved and Stacey seconded that Norma and Stacey to be our delegates for the MidAmerica Regional Assembly. The motion passed 7-0.
- h. General Assembly June 22-26
 - i. Norma will ask Jim Dealing and Gisela Moffit if they would like to be our delegates.
- i. Our UUFCM banner for the GA banner parade has been sent to the UUA.
- j. Art Reach banner
 - i. We paid \$125 and get to pick where we want to place the banner.
 - ii. We suggested downtown by Max and Emily's. Norma will follow up.
 - iii. Norma will ask Elliot Moreno and Corvid Jernigan to help paint.
- 6. New business
 - a. Decision from Coronavirus Task Force recommendations
 - i. Allow singing with masks with current cap on numbers effective March 20
Guy moved and Jennifer seconded that we remove the number cap starting with the April 3rd service. The motion passed 6-1.
 - ii. Jodi and Drew will work on a poster for the foyer with COVID screening questions.
 - b. Supervision of Staff, Keeping of Personnel Files, and Hiring Practices- first reading
 - i. Terrie will create a form for employees to fill out so that personal information can be on file and readily available. We probably just need a standard application form for all employees to collect information necessary for payment, taxes, and background check.
 - ii. Criminal background check for employees should be added to policy.
 - c. Candidates' names and alternative nominating procedure to all members by April 1
 - i. Guy reported on the outcome of the nominating committee:
 - 1. President-elect- Cynthia Damer
 - 2. Treasurer- Terrie Robbie
 - 3. 2-year Trustee- Victoria Sladek
 - 4. 1 year Trustee- Debbie Reid
 - 5. 1 year Trustee replacement for Cynthia- Penny Swart
 - ii. Guy will send list to Norma and Norma will send to Kirsten to go out as a separate email to explain the alternative nomination process to see if there are other candidates.
 - d. Bylaws revision to present at annual meeting
 - i. Revisions were reviewed.
 - e. Review 2021-2022 Board Goals- postponed
- 7. Tickler review
 - a. Liaisons – Annual team and staff reports due to Kirsten by April 1
 - b. Norma will send out last year's annual report and liaisons should send to team chairs.
- 8. Fellowship Life meeting – March 20 – General Assembly, announce Regional Assembly delegates, announce technical assistant, new front doors, COVID policy, RE classes in-person, Racial Justice Task Force, trees to be replaced
- 9. Visitor comment- There were no visitors.