

UUFCM Board Meeting
April 10, 2022
Approved Minutes

Present: Norma Bailey, Cynthia Damer, Jennifer Davis, Drew Frantz, Guy Newland, Stacey Pattison, Jodi Fisher, Terrie Robbie, Elaine Emerick

UUFCM Board Covenant

As members of the UUFCM Board of Trustees, we covenant to keep the best interests of the congregation at heart and to carry out the trust placed in us as guardians of the Mission and the Principles and as stewards of the resources of our church.

We commit to:

- Be prompt, prepared, present, and to participate.
- Communicate respectfully; all will be heard and we will seek consensus.
- Use discretion in communications beyond the Board.
- Support the decisions and policies of the Board
- Keep confidential the details of Board discussions held in closed session

UUFCM Mission Statement

To be a religious community guided by love transforming our lives and our world.

1. Chalice Lighting—Norma
2. Check in and welcome
3. Visitor comment
4. Minutes of March 13
 - i. Guy moved to approve the March 13, 2022 minutes as presented, Jodi seconded. Motion carried.
5. Treasurer's time
 - a. Terrie shared the third quarterly report (January-March)
 - b. Jodi volunteered to donate a water-resistant portable speaker for ~\$200 to UUFCM. It is gratefully received.
 - c. Terrie sent the yearly \$1000 to our Endowment Fund.
 - d. Terrie will send out quarterly donation statements in April or early May with a reminder about the fact of a stop date for those using the online system.
 - e. Norma and Terri will meet to discuss the high heating costs.
 - f. Guy moved to purchase 10 Rapid COVID tests to have available for any speaker who would like to participate without a mask, Jen seconded. Motion carried.
6. Reports—questions or concerns
 - a. Minister's report - Drew will invite Brigitte Bechtold to join us on May 22, 2022 (or on a date to be determined) to acknowledge and celebrate her graduation from her ministerial studies.
 - b. Worship Team report

- c. Coordinating Team report – no report
- d. Youth RE Team report
- e. Building, Grounds and Safety Team report – see New Business
- f. Social Justice Coordinating Team report – no report
- g. Communications Coordinating Team report
- h. Adult RE Committee report
- i. Shared Ministry Team – no report
- j. Coronavirus Task Force - no report

7. Old Business

- a. Follow-up from congregation survey about activities/events – Elaine shared the results of the survey and will ask the social committee to consider planning monthly family events and/or a book club and/or a movie club.
- b. Revisit Edward Jones Calvert Fund decision (Guy) Postponed
- c. Update on Stewardship Drive – Guy reported that a reminder e-mail will be sent out and that the committee will call anyone who has not turned in a pledge after the April 17 target date.
- d. Follow-up for technical assistant – Since Claire is going home for the summer, the worship team will need to determine how to provide OWL coverage for the summer.
- e. General Assembly June 22-26 – No one else has expressed interest in attending, although we will announce it again at the Fellowship Life meeting. Jennifer moved to appoint Jim Dealing as our delegate for GA and that he can vote his conscience, Guy seconded. Motion carried. Jim will be asked to host a UUFCM conversation in June to discuss what will be on the docket for the GA business meeting.
- f. Art Reach banner – was completed and we have asked for it to be hung in the downtown block
- g. Supervision of Staff, Keeping of Personnel Files, and Hiring Practices – second reading – We discussed that the treasurer should also have access to these files and how we will keep these files (Terrie will research). We will vote on this policy at our May meeting. We also need to consider a document retention policy.

8. New business

- a. Approval of Kirsten's contract for the website - Jodi moved to approve Kirsten's contract as written, Stacey seconded. Motion carried.
- b. Candidates' names from alternative nominating procedure - no additional names were submitted.
- c. Need for a portable handicap ramp – Building Team – Our elevator lift is not strong enough if the weight of an electric chair and occupant is more than 500 pounds. We are researching three options to resolve this dilemma – see if the elevator can be upgraded; build a ramp on the University Street side of the building; or build a portable interior ramp. We are weighing out cost, time to

complete, convenience, longevity and aesthetics. The building team will get bids for the three options. They will also check to see if Chalice Lighter grants might be available to help offset the cost.

- d. Plan for annual meeting, including how going to handle (hybrid) and if going to designate special volunteers – Norma explained the preparation for the annual meeting. We decided to have special recognition for Annette Pratt for her work handing the OWL technology during worship services and Terrie Robbie for her work determining the various technologies we needed.
- e. E-mail announcement for annual meeting by April 15 – Norma will get this information out in a special e-mail.
- f. Plan to utilize results from January 22 retreat – Norma described the tentative plan that the Anti-Racist Task Force is working on. It will include activities to help our congregants learn, understand and appreciate more our tribal neighbors. The plan will be presented at the worship service on April 24. Terrie has volunteered to create the flyer/information sheet.
- g. Begin work on staff contracts (Drew, Kirsten) - Drew has accepted the offer of in lieu insurance. Norma and Jennifer will draft Drew's and Kirsten's contracts.
- h. Review 2021-2022 Board Goals - We discussed our progress and feel that we have done a good job so far.

9. Tickler review

a. Liaisons –

- i. Annual team and staff reports due to Kirsten by April 15
- ii. Teams estimate large sum spending by June 30 to treasurer
- iii. Remind teams to create sparkly content – pictures, videos, etc.

10. Fellowship Life meeting – April 17 – General Assembly, Keep your eyes open for Anti-Racism Task Force plan, should have received a special e-mail regarding annual meeting, watch for 2021-2022 pledge reminder, new website coming along (send pictures, videos of events and send to Kirsten)