

UUFCM Board Meeting
June 12, 2022
Board Minutes

Present: Norma Bailey, Guy Newland, Jodi Fisher, Stacey Pattison, Jennifer Davis, Drew Frantz, Terrie Robbie, Cynthia Damer
(Future Board Members: Debbie Reid, Penny Swart)

UUFCM Board Covenant

As members of the UUFCM Board of Trustees, we covenant to keep the best interests of the congregation at heart and to carry out the trust placed in us as guardians of the Mission and the Principles and as stewards of the resources of our church.

We commit to:

- Be prompt, prepared, present, and to participate.
- Communicate respectfully; all will be heard and we will seek consensus.
- Use discretion in communications beyond the Board.
- Support the decisions and policies of the Board
- Keep confidential the details of Board discussions held in closed session

UUFCM Mission Statement

To be a religious community guided by love transforming our lives and our world.

1. Chalice Lighting—Norma
2. Check in and welcome
3. Visitor comment
4. Minutes of May 1 and Annual Meeting May 15
 - a. Jodi moved to approve the May 1, 2022 board meeting minutes, Stacy seconded; motion carried.
 - b. Guy moved to approve the annual business meeting minutes, seconded by Jodi; motion carried.
5. Treasurer's time
 - a. Inform membership chair (Gisela) of those without 'contributions of record'
 - b. Fourth quarterly report for July meeting, with copies of latest bank and investment account statements
 - c. Set time to complete and sign paperwork later in the summer
6. Reports—questions or concerns
 - a. Minister's report
 - b. Worship Team report
 - c. Coordinating Team report
 - d. Youth RE Team report
 - e. Building, Grounds and Safety Team – two reports
 - f. Social Justice Coordinating Team – two reports
 - g. Communications Coordinating Team report

- h. Adult RE Committee report
 - i. Shared Ministry Team – no report
 - j. Coronavirus Task Force report
7. Old Business
- a. Revisit Edward Jones Calvert Fund decision (Guy/ no report)
 - i. This item will be removed from July agenda.
 - b. Need for means of access for Grace Rollins
 - i. Norma has referred to specialized people (Holly Hoffman and Jodell Heroux) from CMU to inquire if UUFCM is making reasonable accommodations (the legal standard) and they believe they are appropriate.
 - ii. Guy consulted with a known person in a chair, and it was stated that the accommodations that UUFCM are making would not be acceptable at his UU church (which is significantly larger than our congregation/budget).
 - iii. Still exploring options (elevator (\$26,000-\$30,000) and ramps \$10,000-\$12,000).
 - iv. Task force will continue to investigate options, and current accommodations will continue.
 - c. Staff contracts (Drew and Kirsten)
 - i. Kirsten's contract; Jennifer moved to approve contract, Stacey seconded; motion carried/ contract will be signed by the end of the June.
 - ii. Drew's contract; section III Compensation; Jodi moved to approve, Guy seconded.
 - 1. Discussion: Will the UUA allow a split in health benefits with other categories (Life and LTD)?
 - 2. Norma will call the UUA to clarify benefits.
 - 3. Jennifer will contact MESSA representative to see if purchasing Life and LTD through a spouse's policy is available.
 - 4. Motion carried.
 - d. Document retention policy – MidAmerica Region response
 - i. Norma and Terrie will meet later this summer to figure out how to proceed.
 - e. Periodic audit of the Fellowship's financial status (in bylaws) – Mid America Region response
 - i. Norma and Terrie will meet later this summer to figure out how to proceed.
 - f. Chalice lighter process and grants
 - i. Currently 3 people pay the annual \$60.
 - ii. Norma will create something to initiate more participation in the fall (goal: 10% of the UUFCM congregation).
8. New business
- a. Review of Drew's renewal letter and recommendations

- i. Drew is currently developing his professional development plan
- b. Purchase of an additional Zoom account
 - i. Another account is not needed because we currently can have 2 meetings simultaneously (which serves the needs of the church at this time).
 - ii. Committee chairs need to get church Zoom account information from Drew.
- c. Use of Google Work Space
 - i. Goal: all church work will be on Google starting in the fall.
 - ii. Jennifer, Debbie, and Norma will organize workshops.
- d. How maintain available COVID tests
 - i. Norma will check on numbers and coordinate the availability of tests.
- e. New member for Shared Ministry Team
 - i. Current membership ends June 30, 2022, and Betty McBride and Jen Prout are currently on the Team with 1 more year remaining.
 - ii. Recommended by Drew: Jennifer Davis
 - iii. Recommended by the Board: a list was created and Norma will contact people to see if they will serve.
- f. Discussion about size of the Worship Team
 - i. Who should decide the size and members (the Board or Minister)?
 - ii. The Board agrees that if Drew believes that selected people will benefit the committee, the Board supports him.
 - iii. The Board requested that the Worship Team meetings be formalized with agenda, minutes, consistent member attendance at meetings, and more well-defined roles.
 - iv. The Board will evaluate (with Drew) how the increased number of team members has worked in the next year to determine if the bylaws need to be revised, including term lengths.
- g. Policy for possible return of expelled member
 - i. (see draft page #4 pertaining to the original Board)
 - ii. Discussion: the original Board will make the recommendation and the current Board will accept the recommendation
 - iii. New language for the Policy of Disruptive Behavior/ last paragraph: *The request shall go to the Board of the Trustees. The Board will refer the request to the Board that made the original decision and who remain members of UUFCM. Those members will be asked to make a recommendation to the current Board. The current Board will then respond within 60 days as to whether or not to reinstate the removed member.*

- iv. Motion to approve new policy language made by Jodi, seconded by Jennifer; motion carried.
 - v. The Board expresses concern that a removed member can attend church functions as a 'friend' after the time period has passed.
 - vi. New Language Under Possible Reinstatement of Removed Individual: (1st sentence) *Any request for reinstatement must be made by the member who was removed from membership and excluded from UUFCM premises and all church activities.*
 - vii. Guy moved to approve new language, Jodi seconded, motion carried.
 - h. Set date for calendar planning session – July 27
 - i. Set date for new Board member orientation (Stacey) – June 29
 - j. Assign someone to update tickler and Board Handbook for the fall
 - i. Norma volunteered to do throughout the summer
 - k. Discussion about the size of the Board (postponed)
9. Tickler review
- a. Liaisons –
 - i. Teams estimate large sum spending by June 30 to treasurer and turn in all **receipts**
 - ii. Remind teams to create sparkly content – pictures, videos, etc. – to Kirsten
10. Fellowship Life meeting – June 19 – June 26 GA worship service, Dave and Jim's meeting as delegates asking for input
11. Visitor comment