

**UUFCM Board Meeting
April 13th 2023
Proposed Minutes**

Present: Andrew Frantz, Stacey Pattison, Cynthia Damer, Terrie Robbie, Elaine Emerick, Norma Bailey, Victoria Sladek, Penny Swart

UUFCM Board Covenant

As members of the UUFCM Board of Trustees, we covenant to keep the best interests of the congregation at heart and to carry out the trust placed in us as guardians of the Mission and the Principles and as stewards of the resources of our church.

We commit to:

- Be prompt, prepared, present, and to participate.
- Communicate respectfully; all will be heard and we will seek consensus.
- Use discretion in communications beyond the Board.
- Support the decisions and policies of the Board
- Keep confidential the details of Board discussions held in closed session

UUFCM Mission Statement

To be a religious community guided by love transforming our lives and our world.

1. Chalice Lighting–Stacey

2. Check-in and welcome

3. Visitor comment

4. Minutes of March 12th

- a. Penny moved to accept the minutes as presented, Victoria seconded.
Motion approved.

5. Treasurer's time: Present third quarterly report. Treasurer to send out quarterly donation statements in April or early May.

6. Reports—questions or concerns

- a. Minister's report – Report
- b. Worship Team- Report
- c. Coordinating Team- No Report
- d. Youth RE Team – Report
- e. Building, Grounds, and Safety Team – Report
- f. Social Justice Coordinating Team - Report
- g. Communications Coordinating Team- No Report
- h. Adult RE Committee- Report
- i. Shared Ministry Team – No Report

j. Coronavirus Task Force – Report

7. Old Business

- a. Chalice lighter process and grants (deferred)
- b. Follow up with Lane Powell (update) - We received a check for \$10,000 from Lane.
- c. Wheelchair access task force (Cynthia, Jen Prout, Elaine)-
 - i. Met with Paul about other options including increasing the capacity of the current lift, adding a door in the west foyer to allow for a ramp entrance, and/or adding a new lift in the current lift space.
 - ii. Paul Fisher is checking on electrical needs for increasing capacity, and Jen Prout is checking on a new lift.
- d. Stewardship Committee update
 - i. The campaign is going well. As of April 9, 64% of the members had pledged, with 10 new people pledging and 20 people increasing their pledge.
 - ii. Once the official date (April 23) has passed, we will contact those members who have not yet pledged.
- e. Delegates to GA -Amy Voegel, Mary Alsager - Both are going to register for the virtual conference. Once they have done so, then Stacey can credential them as our delegates.
- f. Painted mural in the sanctuary (deferred)
- g. Proposal for Caring Committee (update) - Drew is considering names for the committee. The Board suggested Gisela Moffit, Jen Prout and Victoria Sladek.
- h. Article II (when and how to vote) - The six people who planned the retreat will meet to come up with a time table and a recommendation for voting either on June 11 or 18 after the service.
- i. Plan for annual meeting May 21st - Since there were no nominations from the alternative nominating process, the candidates are set. Stacey is working on the program.
- j. Proposed bylaw changes
 - i. The Board approved the proposed changes as presented.
 - ii. At the annual meeting, the Board presents a motion, a congregant will second, there will be a time for Q & A, and then the electronic voting will be explained.
- k. Legacy giving in UU (deferred)
 - i. Norma reported that Penny Swart, Dave Macleod, and Guy Newland had agreed to serve on an ad hoc committee, and she will also ask Nancy White when she returns to Mt. Pleasant.
 - ii. This summer, they will view the legacy webinar and work to come up with a plan.

8. New business

- a. Administrative Assistant- task force plan
 - i. Kirsten Keeton will complete her contract on June 30th.
 - ii. Mary Alsager, Norma Bailey and Drew will serve on a hiring committee to develop a job description, job posting and hiring process.
- b. Staff contracts
 - i. By June 30th we need contracts for Claire, Drew and Jolie.
 - 1. Claire is going to be in Mt. Pleasant through the summer.
 - a. Going forward she will be year round, so contract will be written July 1-June 30
 - b. Norma moved to raise Claire's salary to \$16 an hour starting on July 1, 2023, Mary seconded. Motion approved
 - c. We also need an extension of Jolie's contract from May 7-June 30, and if she wishes to continue, a contract for next year, July 1-June 30.
 - ii. Terrie and Norma will update the contracts for our next meeting.
 - c. Decide volunteers for special recognition at annual meeting - We decided that Gisela Moffit deserved recognition. Stacey will get a gift to present to her.
 - d. Changing door code
 - i. The code needs to be changed every 2 years, on the odd years.
 - 1. Only those who have signed a confidentiality contract get the code.
 - ii. Norma will contact the building team to have the code changed.
 - e. Jakobe contract end date
 - i. Change the contract to end in May due to him leaving to go home at the end of the semester
 - ii. Norma moved to terminate Jakobe's contract May 31st, Penny seconded. 2 abstained. Motion approved
 - f. Shared ministry team membership - Stacey was approved as the Board's representative on the team for next year, and Drew will talk with Jim Dealing, Mary Alsager and Laura McBride to determine the person he would like the Board to approve.

9. Tickler review: Teams to anticipate large sum spending by June 30th and notify the treasurer. Mini biographies of candidates to be posted on the website.

10. Fellowship Life meeting – April 16th General Assembly, Annual meeting, Kirsten's position, door code

11. Visitor comment

