

ICRH VOLUNTEER SIGN UP SHEET

ICRH really appreciates the many people whose willingness to volunteer makes the shelter possible.

Name (All volunteers must be able to show a valid ID): _____

Phone number: _____ Email: _____

Address: _____

Please indicate host site or partner organization through which you are volunteering:

Please indicate when you are available with either a D for during the day and N for during the night:

Sunday___ Monday___ Tuesday___ Wednesday___ Thursday___ Friday___ Saturday___

Please review the duties for the shifts listed below in the volunteer handbook and then indicate the shifts during which you are able to volunteer:

___ Overnight Supervision: 9:30 p.m. - 2:30 a.m. and 2:00 a.m. - 8:00 a.m., maintain the security and well-being of guests*

___ Dinner: serve dinner to guests and staff and clean up afterwards*

___ Greeting/Evening host: help with checking in guests, assign bedding, supervise smoking breaks, mingle with guests*

___ Morning and clean up: 6:00 a.m. -8:30 a.m., ensure that all guest possessions, mats, and anything else used for shelter purposes are stored away and that the host site is neat and clean after guests leave*

Please also indicate your availability for the following tasks:

___ Transportation of supplies: Sunday morning/afternoon; transport supplies and equipment, such as mats and totes, from one host site to another

___ Shower supervision: supervise the transportation of guests to shower facility on Wednesday or Saturday morning*

___ Help with registration 4:30 – 6:00 at the Unitarian Universal Fellowship Center (occurs daily)*

___ Emergency back-up: when needed for any task at any host site*

___ Laundry : Transport laundry from host site to Comfort Inn on Sunday; pick up laundry from Comfort Inn on Monday to transport to the next week's host site.

* These tasks require a background check (paid for by ICRH). Please provide the following information needed for the background check:

Please indicate if you had a background check as a volunteer for ICRH last year. Yes___ No___

Race (you may write in unknown/other): _____ Gender: _____

Date of birth (month, date, and year [all four numbers]): _____

I agree to a background check:

Signature

Date