

Membership Policies

Members who desire to disaffiliate with the Fellowship may do so by addressing a letter to the Secretary of the Board stating their intention to withdraw.

The Treasurer of the Fellowship will, as part of the quarterly financial mailing in March, alert those who have not yet made a contribution of record for the fiscal year. The Treasurer will notify the Chair of the Membership Committee at the end of the fiscal year (June) of members who have not made a contribution of record within the past year. The Chair of the Membership Committee will contact the Member in writing to ascertain the desire of continued membership. If the Member has not responded within thirty (30) days in writing, it is assumed that they want to become a friend and may be removed from the Membership Roll.

The Chair of the Membership Committee will also contact a Member who has moved away to find out if s/he wants to continue membership in UUFCM or plans to transfer membership to another UU church. Depending on their decision, the member may be removed from the Membership Roll. A Member who has died or cannot be located will also be removed from the Membership Roll.

It is expected that the Fellowship will attract people, who, for personal or other reasons, are unable or unwilling to be members. These people are still welcome and shall be referred to as "Friends." Friends do not have the power to vote on Fellowship business and cannot be Board officers or chairs of standing committees. However, Friends may participate and serve in all other capacities.

The Chair of the Membership Committee will submit contact information of visitors to the Church Administrator after their first or second visit for the purpose of inclusion in the eNews and Directory. Once a year in January an ad hoc committee consisting of the Membership Chair, a Board member and the RE Director, will decide which inactive visitors to delete from the Directory.

The Chair of the Membership Committee will alert the Church Administrator if the status of a name from the Directory or mailing list needs to be changed.

(8/2020)

The Arms Around Program of Congregational Care

Purpose: The Arms Around Program is the UUFCM shared ministry of congregational care and concern. It is designed to help us facilitate the supportive care needed within the UUFCM congregation during the myriad difficult times we face in the course of our human lives. The program aims to bridge the gap between those able to provide care and those in need.

The mission of the program is to provide basic support services (i.e. writing cards, make phone calls, provide meals, baby or pet sit, trips to doctor appointments etc.) to help lessen the burden on an individual or family who is dealing with a difficult circumstance.

(8/2020)

UUFCM Safety Procedures

UUFCM Tornado Warning Response Procedure

- Approved by the UUFCM Board, April 8, 2018

Tornado shelter information is posted on the wall by the door in each room.

Upon receipt of tornado alert, the congregation will be notified by the congregation safety coordinator(s).

Congregants should proceed to the Green Room or the Hallway adjacent to the Sanctuary or the Basement.

Children should be brought to those locations by their care persons.

People with disabilities will be assisted by designated congregants.

Congregants are asked to remain in place until there is an all-clear notification.

UUFCM Fire Response Procedure

- Approved by the UUFCM Board, May 6, 2018

Fire safety information is posted on the wall by the door in each room.

The minister, employees, safety coordinators, and board members will receive annual training on the correct usage of fire extinguishers. They should use a fire extinguisher **ONLY** during the beginning stages of a fire, and **ONLY** if the fire is, in their judgment, controllable.

If other individuals know how to use a fire extinguisher, they may use it without risking injury **ONLY** during the beginning stages of a fire, and **ONLY** if the fire is, in their judgment, controllable.

An event leader or their designee is responsible for calling the fire department (non-emergency, 989-773-1000), or calling 911 (emergency).

The safest response for other congregants is to exit the building.

Congregants in the Sanctuary should exit through the double doors in the back of the sanctuary. Doors open inward.

Occupants of other rooms should use the nearest safe exit as designated by the signage.

People with disabilities will be assisted by designated congregants.

Children should be directed to the nearest safe exit by their care persons.

Our Church designated meeting area is in front of the Library. Parents should meet their children in front of the Library.

UUFCM Intruder Response Procedures

Recognizing that there is no guaranteed safety if there is an intruder, our goal is to have safety protocols in place that will reasonably minimize risk.

Guidelines

- We will have a signal which would indicate intruder and initiate action.
- There will be kick sticks in place in five rooms – sanctuary, green room, fellowship hall, nursery and minister's office to barricade doors.
- Install a slide lock on the Wisconsin door.
- Order of action
 - Run if at all possible
 - sanctuary and green room out front doors
 - fellowship hall and nursery out kitchen door
 - minister out Wisconsin door
 - Hide if can't exit the building
 - shut and barricade doors, lights off, quiet, far corners, remain until police arrive
 - Fight as a last resort
- The greeter's role is important. Switch our current process so that the greeter down by the Wisconsin entrance is the last to enter the sanctuary.

Select a Safety Team

- Create a team of people (who regularly come to worship services) as well as all the greeters so that they can take the lead should there be an intruder.

Train a Safety Team

- A city police officer indicated that she would be willing to train our safety team in the various protocols, including how to deal with disruptive people (inebriated, mental health situations, etc.).

Intruder Drill

- Just as we plan to have a fire drill once a year (fall) and a tornado drill once a year (spring), we will have an intruder drill once a year with the whole congregation after a worship service.
- We will redo the laminated cards we have in the chair pockets so that they will include all three UUFCM Safety Procedures – fire, tornado and intruder.

11/14/21